

~Agenda~

POTTER COUNTY COMMISSIONERS MEETING

July 24, 2025

(Meetings recorded and destroyed after meeting minutes approval)

CALL TO ORDER

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT

MINUTES – July 10, 2025

GUESTS

Jamie Shrawder – Program Manager SEDA-COG

Kal Logue – Community Development on CDBG

Will Hunt – Planning/GIS/Community Development Director

Tri Town Fire Company/ Crary Hose Company

NEW BUSINESS

Community Development Block Grant Citizen Participation Plan

Potter County Language Access Plan for HUD Funded Programs

Resolution 5 of 2025 – Appointing a Language Access Coordinator

Resolution 6 of 2025 – Support the Northcentral Regional ATV Trail (NRAT) Network

Appointment: Dan Eskesen to the Alcohol, Tobacco, and Other Drugs Advisory Board for a three-year term of August 2025 – August 2028.

CONTRACTS AND AGREEMENTS

Agreement – ROK Technologies for GIS/Planning Department at a monthly cost of \$4,490.00. Effective 10/01/2025 – 09/30/2027.

PCHS CONTRACTS AND AGREEMENTS	23/24	24/25
■ Drug and Alcohol (07/01/2025 - 12/31/2025)		
Cove Forge; Facility Number 077009 (White Deer Run, LLC dba)		
Drug and Alcohol Treatment - Inpatient and Partial		
Description	Prior Cost	Current Cost
Level 3.7WM	\$363.00/day	No Change
Level 3.5 Enhanced	\$362.00/day	No Change
Level 3.5	\$303.00/day	No Change
Level 2.5	\$139.00/day	No Change
Millerton Acquisition Sub LLC; Bradford Recovery Center, Facility Number 087028		
Drug and Alcohol Treatment - Inpatient/Partial Hospitalization: Levels 3.7WM, 3.5, 3.5 Enhanced, and 2.5		
Description	Prior Cost	Current Cost
Level 3.7WM	\$426.00/day	No Change
Level 3.5 Enhanced	\$326.00/day	No Change
Level 3.5	\$299.00/day	No Change
Level 2.5	\$120.00/day	No Change
Pathways to Recovery, Facility Number 657038		
Drug & Alcohol Treatment-Inpatient; Adolescent Male		
#657038 Level 3.5	\$359.00/day	No Change
Sojourner House, Facility Number 707160		
Drug & Alcohol Treatment-Inpatient Level 3.5	\$408.45/day	No Change

<u>White Deer Run</u>		
Drug and Alcohol Treatment - Inpatient		
<b><u>Description</u></b>	<b><u>Prior Cost</u></b>	<b><u>Current Cost</u></b>
<b>Treatment Facility #601031</b>		
Level 3.7WM	\$371.00/day	No Change
Level 3.5 Enhanced	\$336.00/day	No Change
Level 3.5	\$325.00/day	No Change
<b>Treatment Facility #387017</b>		
Level 3.7WM	\$379.00/day	No Change
Level 3.5 Enhanced	\$301.00/day	No Change
Level 3.5	\$272.00/day	No Change
<b>Treatment Facility #367058</b>		
Level 3.7WM	\$379.00/day	No Change
Level 3.5 Enhanced	\$361.00/day	No Change
Level 3.5	\$352.00/day	No Change
<b>Treatment Facility #397060</b>		
Level 3.7WM	\$382.00/day	No Change
Level 3.5 Enhanced	\$325.00/day	No Change
Level 3.5	\$297.00/day	No Change
<b>Treatment Facility #677069</b>		
Level 3.7WM	\$463.00/day	No Change
Level 3.5 Enhanced	\$439.00/day	No Change
Level 3.5	\$361.00/day	No Change
<b>Treatment Facility #677086</b>		
Level 3.7WM	\$331.00/day	No Change
Level 3.5 Enhanced	\$299.00/day	No Change
Level 3.5	\$263.00/day	No Change
■ <b>Early Intervention (07/30/2025 - 06/30/2026)</b>		
<u>Care for Children</u>		
Provides teacher and therapy services for children who qualify for the program		
<b><u>Description</u></b>	<b><u>Prior Cost</u></b>	<b><u>Current Cost</u></b>
Evaluation Occupation Therapy	\$34.70/15 min	No Change
Occupational Therapy	\$34.70/15 min	No Change
IFSP Teaming Occupational Therapy	\$34.70/15 min	No Change
Evaluation Speech Pathology	\$251.22/evaluation	No Change
IFSP Teaming for Speech Pathology	\$34.70/15 min	No Change
Evaluation Special Instruction	\$30.58/15 min	No Change
Special Instruction	\$30.58/15 min	No Change
IFSP Teaming Special Instruction	\$30.58/15 min	No Change
Physical Therapy	\$34.70/15 min	No Change
Evaluation Physical Therapist	\$34.70/15 min	No Change
IFSP Teaming Physical Therapist	\$34.70/15 min	No Change
<u>The Guidance Center</u>		
Provides teacher and therapy services for children who qualify for the program		
<b><u>Description</u></b>	<b><u>Prior Cost</u></b>	<b><u>Current Cost</u></b>
Evaluation Occupation Therapy	\$34.70/15 min	No Change
Occupational Therapy	\$34.70/15 min	No Change
IFSP Teaming Occupational Therapy	\$34.70/15 min	No Change
Evaluation Speech Pathology	\$251.22/evaluation	No Change
Speech Pathology	\$34.70/15 min	No Change
IFSP Teaming Speech Pathology	\$34.70/15 min	No Change
Evaluation Special Instruction	\$30.58/15 min	No Change
Special Instruction	\$30.58/15 min	No Change
IFSP Teaming Special Instruction	\$30.58/15 min	No Change
Physical Therapy	\$34.70/15 min	No Change
Evaluation Physical Therapy	\$34.70/15 min	No Change
IFSP Teaming Physical Therapist	\$34.70/15 min	No Change
■ <b>Intellectual Disability (07/01/2025 - 06/30/2026)</b>		
<u>Alliance for Nonprofit Resource, Inc.</u>		
Certified Investigations at the AE Level	\$80.00/hour	\$85.00/hour
<u>Dickinson Center, Inc.</u>		
Provides several services for out ID individuals		
<b><u>Description</u></b>	<b><u>Prior Cost</u></b>	<b><u>Current Cost</u></b>
Community Participation Support (Comm.) W9351	\$6.98/unit	\$7.54/unit
Community Participation Support (Facility) W7226	\$5.23/unit	\$5.65/unit

Community Participation Support (Comm. 1-1) W5996	\$12.81/unit	\$13.83/unit
Community Participation Support (Facility 1-1) W7244	\$12.40/unit	\$13.39/unit
Companion Services (Level 2) W1726	\$7.71/unit	\$8.33/unit
In-Home Community Support (Level 2) W7060	\$10.28/unit	\$11.10/unit
Supported Employment-Job Support W9794	\$17.91/unit	\$19.34/unit
Small Group Employment Level 3 W7245	\$13.15/unit	\$14.20/unit
Clinical Interview (Amanda Straub)	\$450.00	No Change
<u>Goodwill Industries</u>		
Small Group Employment and Supported Employment/Job Support		
<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
Small Group Level 3	\$13.15 per unit	\$15.20 per unit
Small Group Level 2	\$6.96 per unit	\$7.52 per unit
Small Group Level 1	N/A	\$3.82 per unit
Job Support 1:1	\$17.91 per unit	\$19.34 per unit
Job Finding / Job Development	N/A	\$19.34 per unit
<u>Health Ride Plus</u>		
Transportation		
<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
Zone 1 Transportation	\$35.32/trip	\$36.54/trip
Zone 2 Transportation	\$63.96/trip	\$65.78/trip
Zone 3 Transportation	\$72.65/trip	\$74.73/trip
<u>Daniel Keysor</u>		
Evaluations for individuals to determine eligibility		
Evaluations	\$300.00/session	No Change
<u>One Well LLC</u>		
Companion Services W1726 Level 2	\$7.71/unit	\$8.33/unit
In Home Community Support W7060 Level 2	\$10.28/unit	\$11.10/unit
■ <b>Mental Health (07/01/2025 - 06/30/2026)</b>		
<u>Beacon Light Behavioral Health System</u>		
Mobile Medication Management	\$33.00/15 min Up to \$30,000.00	\$33.66/15 min No Change
Peer Support	\$22.05/15 min Up to \$5,000.00	\$22.49/15 min No Change
<u>Children's Center for Treatment &amp; Education dba Beacon Light Behavioral Health System</u>		
Multisystemic Therapy (MST)	\$63.76/15 min Up to \$20,000.00	\$65.04/15 min No Change

**PERSONNEL**

*Resignation:* Paige Barroqueiro, Executive Administrative Assistant, is resigning her position effective July 15, 2025

*Hire:* Paige Barroqueiro to fill the full-time Executive Secretary position; effective July 16, 2025.

*Retirement:* Brenda Chilson, Clerk Typist II with Potter County Human Services, has resigned her position effective July 25, 2025.

**LIQUID FUELS TAX REQUESTS**

Clara Township	\$1,169.73
Roulette Township	\$3,195.07

**COMMISSIONERS' REPORTS**

**BILLS**

**Potter County Fiscal Summary (07/11/2025)**

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll - Direct Deposit	V970880-V970901;V970879;V970788-V970869			\$112,617.64
10	General Fund - Accounts Payable	148357-148434	148233;147713;148300;148374	\$352.63	\$328,463.47
10	General Fund - A/P Manual Checks	257			\$152,504.93

11	LEPC - Local Emergency Planning	3189-3190			<b>\$269.72</b>
16	911 Fund	3994-4000			<b>\$9,166.36</b>
18	Automation Fund (Civil)	148389			<b>\$127.50</b>
25	Automation Fund (Criminal)	148421			<b>\$77.28</b>
34	V.O.J.O.	148377			<b>\$180.00</b>
35	Victim Services/RASA	148377			<b>\$1,329.20</b>
38	Divorce Fund	148360			<b>\$150.32</b>
66	911 Statewide Interconnectivity Grant	148380			<b>\$314.38</b>

**Potter County Tax Claim Bureau Fiscal Summary (07/24/2025)**

<b>ACCOUNTS PAYABLE CHECKS – Check #18115-18155</b>	<b>\$211,670.32</b>
<b>Total Checks Written</b>	<b>\$211,670.32</b>

**Potter County Human Services Fiscal Summary (07/10/2025)**

PAYROLL CHECK #1	\$0
PAYROLL AUTOMATIC DEPOSITS	\$47,898.16
PAYROLL TAX TRANSFERS (EFTPS)	\$16,734.45
STATE TAX WITHHOLDINGS (ETIDES)	\$2,066.18
PAUC	\$47.97
Local W/H	\$672.99
Paytime P/R Charge	\$153.18
ACCOUNTS PAYABLE CHECKS – 07/01/2025 Ck# 80888-80892	\$8,515.64
ACCOUNTS PAYABLE CHECKS – 07/10/2025 Ck# 80893-80972	\$184,747.39
<b>Total Checks Written</b>	<b>\$260,835.96</b>

**NEXT MEETING:** August 7th, 2025

**ADJOURNMENT**

Prepared by Paige Barroqueiro